



Dartmouth College

Council on Sponsored Activities
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Minutes
Meeting of Council on Sponsored Activities
April 20, 2009
Parkhurst 204

Call to Order: The meeting was called to order by Chair Wybourne at 12:05 p.m. A quorum was not present.

Members Present: Leslie Henderson, Robert Donin, Robert Hansen, Robertson McClung (joined late), Jill Mortali, and Martin Wybourne.

Members Absent: Jeffrey Taube, Antonio Gomez, Adam Keller, Tillman Gerngross and Lee Lynd

Guests: Elizabeth Bankert and William Ploog

Approval of the February 2, 2009 Meeting Minutes: Minutes to be approved at June 1, 2009 meeting.

Updates:

Jill Mortali - update on export control software

Dartmouth has entered into a licensing arrangement jointly with other Ivy League schools to have access to a software tool for export control compliance. The license comes at a reduced annual fee based upon other Ivy schools' participation. The program, Visual Compliance, is intended to enhance compliance with export control regulations by allowing users to enter certain data elements needed to make a determination of the appropriate course of action. OSP, along with other areas of the College including purchasing and international programs, will use the program during the upcoming year.

Jill Mortali - update on the new OSP workflow

OSP commenced a comprehensive Business Process Improvement Project (BPIT) several months ago. Under the project, OSP has convened a Business Process Improvement Team comprised of select representatives from OSP, Schools and the Controller's office. The group has been meeting since March and has started making proposals for improving processes with the goal towards streamlining, reducing redundancies and non-value added steps. An example of a non-value added process could be OSP collecting copies of technical reports that faculty have submitted to sponsors. Other BPIT projects include the process of establishing accounts in advance of sponsor notice, the award set up process and the award review process. Next steps include piloting initiatives, revising policies and procedures and rolling out changes to the Dartmouth sponsored community.

Tabled for next meeting;

NSF requirements for mentoring postdocs, graduate students and undergraduate students – Liz Bankert

Publication and other restrictions

a) Restriction on Disclosure of Information

The Council discussed the acceptance of a sub-award that has two non-disclosure clauses. The award is from the Navy to a private sponsor, with a sub-award from the company to Dartmouth. Two clauses that flow-down with the sub-award require the principal investigator and the institution to seek approval from the sponsor for the publication of any data related to the sponsored activity. The Council agreed that the clauses impinged on the ability to freely publish the outcomes of the research and went well beyond the right to review publications for the purpose of protecting proprietary information. The Council supported the recommendation from the Chair that the sub-award not be accepted. It was recommended that OSP attempt to negotiate the removal of the clauses.

b) General discussion

There was a discussion about the guidelines concerning open publication and how they are interpreted in different parts of the institution and for different scholarly activities, such as case studies and clinical trials.

Adjournment – The meeting adjourned at 1:30 p.m.