



Dartmouth College

Council on Sponsored Activities
11 Rope Ferry Road, #6210
Hanover, NH 03755-1404

TELEPHONE (603) 646-3007

FAX (603) 646-3670

Minutes
Meeting of Council on Sponsored Activities
February 2, 2009
Parkhurst 204

Call to Order: The meeting was called to order by Chair Wybourne at 12:02 p.m. A quorum was present.

Members Present: Leslie Henderson, Robert Hansen, Robert Donin, Jeffrey Taube, Adam Keller, C. Robert McClung, Jill Mortali, Tillman Gerngross and Martin Wybourne.

Members Absent: Antonio Gomez and Lee Lynd.

Guest: Elizabeth Bankert

Approval of the October 13, 2008 Meeting Minutes: Minutes approved with one amendment to add Robert Hansen to member's present category.

Updates: Martin Wybourne updated the council on his meeting with the COP regarding the A&S representative on the COIC. The DOF will designate the person to serve on the subcommittee – most probably it will be the Dean's designee.

Jill Mortali gave an update on the new OSP deadline policy. In general it has been received well. There is a need for continuing faculty education on this and other policies.

Liz Bankert gave an update on the postdoctoral association, the officers of the association and the activities to date. The associated activities will help meet new NSF requirements for post-doc mentoring. Information about the association and mentoring activities will be available on the association's web site, which is under construction. MNW thanked LB for doing such a good job at working with the post-docs to get these activities going.

NIH Review of COI Policy: Martin Wybourne reviewed the modifications to the COI policy that were required by a recently completed NIH review of Dartmouth's policy. There was a general discussion of the research COI process and the suggestion to move from an annual disclosure to a per proposal disclosure. The COIC will be discussing the per proposal mechanism and will report back to the council at the next meeting.

The issue of a web based tool for collecting COI information was discussed. The grant management tool COEUS has a COI module that has not yet been used at Dartmouth. It was noted that COEUS has partnered with Kauli – it is unclear how this might impact the COI module.

Unexpended Funds Policy: Jill Mortali discussed the revised unexpended funds policy for fixed price contracts. A number of wording changes were suggested to clarify the policy and the disposition of the funds. Capturing indirect costs for institutional use was discussed and it was agreed that this was covered within the language of the policy. The council accepted the changes.

Adjournment – The meeting adjourned at 1:20 p.m.