Minutes
Meeting of Council on Sponsored Activities
December 9, 2010
Location: Suite 224, North West Wing of Baker Conference Room
2:00 – 3:30 pm

Call to Order: The meeting was called to order by Chair Martin Wybourne at 2:05 p.m. A quorum was not present.

Members Present: Martin Wybourne, Todd Heatherton, Leslie Henderson, Robert Donin, David Kotz and Robert Hansen

Members Absent: Jill Mortali, Tillman Gerngross, Paul Guyre, Elsa Garmire, Steven Kadish, and Jon Kull

Guest: Steve McAllister

Approval of the November 18, 2010 Minutes will be deferred until the March 15, 2011 Meeting.

NSF Data Management Plan – Steve McAllister: Steve McAllister circulated a copy of the report from NSF data management plan working group. Starting on January 18, 2011, grant proposals submitted to the NSF must include a supplementary, not more than 2 page description of a data management plan (DMP) that conforms to the National Science Foundation Data Sharing Policy. The goal for the Dartmouth Digital Initiative committee is to list the resources at the college; Outline(s) of data management plans; Samples of data management plans; and a website. Martin Wybourne has offered to work with Steve to write a two or three page generic template to be used as a starting point.

Signature Authority Policy – Bob Donin: Bob Donin circulated a revised draft of the section on research administration, reflecting comments from the last CSA meeting. CSA believes with some minor changes that this version should be approved.

COIC Chair Definition – Martin Wybourne: CSA Committee members looked over the latest version of the definition for the COIC Chair and the language was adopted by consensus. Martin Wybourne will move forward and appoint someone in the new year.

Adjournment – The meeting adjourned at 3:15 p.m.