

Article 1. Name of Organization

1.01. The name of the organization shall be the Student and Presidential Committee on Sexual Assault (SPCSA). (The “Organization”)

Article 2. Objectives and Mission Statement

2.01. The purposes of the Organization shall be consistent with the mission of Dartmouth College and its Principle of Community. No purpose or objective of the Organization shall be in conflict with applicable state or federal laws presently in force or hereafter enacted.

2.02 The Organization shall operate within the President’s Office and the Dean of the College’s Office. The President of the College and the Dean of the College shall be affiliated with the Organization as figureheads; their influence is *de jure* only.

2.03. The mission statement of the Organization follows:

The purpose of the Student and Presidential Committee on Sexual Assault is to serve as an intermediary between students and the larger Dartmouth College community including the administration, faculty, and alumni of the college. One of the main functions of the SPCSA shall be to plan and implement cross-campus initiatives to address sexual violence, including but not limited to: advising the administration and student groups about sexual assault; engaging faculty; and promoting community-wide programs. We also aim to enhance the effectiveness of and communication between other working groups and individuals. In addition, the Student and Presidential Committee on Sexual Assault seeks to promote a community whose members are accountable to each other and practice the ideals of safety and respect.

2.04. Hazing practices within the Organization are prohibited pursuant to New Hampshire State law as stated in the Handbook.

Article 3. Membership

3.01. Membership in the Organization shall be open to all members of the Dartmouth Community without regard to race, color, creed, sex, physical ability, sexual orientation, or national origin. The organization must have at least ten (10) undergraduate members. In no event shall more than twenty-five percent (25%) of the Members be non-Dartmouth student. All officers must be Dartmouth undergraduates.

3.02. Membership in the Organization shall be determined by application. Applicants will be reviewed and selected by the Chair, Vice Chair, and Recruitment Coordinator. Once selected, students will be considered members of the Committee for the duration of the

College career as long as they continue to satisfy the terms of Committee membership [3.03].

3.03 The expectations of membership are thus: members must attend all meetings and participate in organizing and implementing term projects. If a member misses more than two meetings during the term without explanation, their membership will be under review by the Committee Chairs. Members who anticipate missing more than two meetings should speak to the Chairs at the beginning of the term to give notice and to discuss the conditions of their participation.

Article 4. Officers and Duties

4.01. The Officers of the Organization shall consist of a Chair, Vice-Chair, Secretary, Recruitment Coordinator, Public Relations Officer and Events Coordinator who, with the Adviser to the Organization, shall constitute the Executive Committee (herein so-called) of the Organization.

4.02. No non-Dartmouth undergraduate student shall be eligible to be an Officer of the Organization.

4.03. Any Dartmouth undergraduate eligible to be an Officer of the Organization shall not be permitted to hold more than one office in that organization at any one time.

4.04. The Chair, Vice Chair, Secretary, Recruitment Coordinator, Public Relations Officer, and Events Coordinator will be chosen by nomination and majority vote. The Officers of the Organization shall be elected during a meeting to be called in the third week of the spring term for the express purpose of electing the officers. Any Officer of the Organization shall be required to be in residence at Dartmouth for two (2) of the four (4) academic terms for which elected to be eligible to serve in such office. The Chair will provide a list of the Officers and their respective classes to the Adviser and Presidential Fellow within three days of the election thereof.

4.05. The Chair shall call all meetings of the Membership, regular or otherwise, and shall serve as the chairperson of such meetings. In addition, the Chair shall oversee the functions of the Committee outside of weekly meetings, including, but not limited to: providing a vision for the Committee's goals and functions; scheduling and attending termly meetings with the President and the Dean of the College; overseeing the Committee's termly projects.

4.06. In the absence of the Chair, or should the Chair prove unable or unwilling to perform the duties described in Section 4.05 above, the Vice Chair shall assume the responsibilities of the Chair. In addition, the Vice Chair shall preside over all meetings of the Executive Committee called pursuant to Section 5.06 below and shall also perform other duties as the Chair may assign from time to time. The distinction between Chair and Vice Chair is to streamline all communications between the Administration and the Organization, so that the established point of contact shall be the Chair. However the

responsibilities of leadership should be shared between the Chair and Vice Chair, with equal regard within the Organization.

4.07. The Secretary shall be responsible for recording accurate minutes of any Meeting, regular or otherwise, of the Membership or the Executive Committee. The Secretary shall also record all votes of the Membership or Executive Committee. The Secretary shall be responsible for the writing and distribution of a newsletter or other notice to the Membership informing them of any Meeting or other gathering of the Organization, and furthermore shall at all times maintain an accurate and complete list of the Membership of the Organization.

4.08 The Public Relations Officer shall be responsible for maintaining the public communications of the Committee. This position shall include: working with the Chair to represent the Organization to the media; monitoring publications, including The Dartmouth, for articles pertaining to sexual assault or work of the Committee and responding to such; updating Alumni Relations, the student body and other interested parties on the actions of the Committee.

4.09. The Recruitment Coordinator shall be responsible for creating and sending applications to the Undergraduate student body and selecting new members with the approval of the other officers in the Executive Committee. The Recruitment Coordinator is responsible for these duties in times when new membership is necessary. Year long however, the Recruitment Coordinator shall be charged with outreach to individuals and communities alike to promote the Organization. The Recruitment Coordinator is encouraged to recruit a Membership that is diverse, as defined but not limited to gender, race, ethnicity, campus involvement, and class year, and also includes those representatives required by 4.10.

4.10. The Events Coordinator shall be responsible for organizing events, when the Organization decides to sponsor any. This shall include termly Town Hall Meetings open to all of campus created to update the Dartmouth community about initiatives and programs aimed at reducing sexual assault and soliciting feedback about these projects, as well as other projects the campus community wishes to address. The Events Coordinator is also the contact and lead person for all new and one-time events outside of the Town Hall Meetings, a role which includes financial responsibilities in the absence of a SPCSA Treasurer.

4.11. The Organization will reserve an ex-officio position for the Co-Directors of Mentors Against Violence (MAV), a Sexual Abuse Peer Advisor (SAPA) representative, a Student Assembly officer, and the Greek Leadership Council Moderator. In the event that any of these students are unavailable, the positions named above may nominate an appropriate student to take his or her place on the Committee; said member must be an active and responsible member in his or her respective organization and commit to engaging with the SPCSA on a regular basis. The Committee members reserve the right to include or dissolve these reserved membership positions as they determine necessary pursuant to relevant developments in campus culture and organizations, after having

consulted the outside organizations themselves. These representatives shall be responsible for communicating current information of their groups, with regards to event planning, collaborative efforts, and any other relevant details for successful cooperation. Representatives are also full fledged members of the Organization and are required to act as such [see Article 3] and failure to do so will result in loss of membership privileges, including but not limited to: voting and the right to attend meetings.

4.12. Upon this document's creation there is no position of Treasurer for the Organization. If at some point in the course of the Organization's work, however, the Organization feels it necessary to request a budget of the President's Office and manage finances independently, a Treasurer position will be necessary. At that time, the Treasurer shall be responsible for maintaining accurate financial records of the Organization and shall be allowed to request checks or purchase orders on behalf of the Organization. The Treasurer, with the Chair, shall prepare and present any budget requests to the President's Office. The officers shall insure that all funds are properly kept within the College accounting system. No outside accounts are permitted.

4.13. Special Assistant to the President, Special Assistant to the Dean of the College, and the Sexual Abuse Awareness Program Coordinators will serve as liaisons to the Committee.

4.13.A. The Special Assistant to the President will serve on the Committee as Liaison to the President's Office. The President's Liaison shall attend all meetings of the Executive Committee as a non-voting member thereof and shall provide guidance and administrative assistance in the preparation of a program of events to be pursued by the Organization in forthcoming terms. The President's liaison will provide guidance in areas in which she or he has knowledge or expertise; however, the liaison's primary role will be to function as a liaison between the Committee and the President's Office in relaying the Committee's actions to the President. In the absence of a Special Assistant to the President being available, a staff member within the President's Office of equal standing will function as President's Liaison to the Organization. A Presidential Fellow may temporarily take on the role of Liaison until a permanent Liaison is hired, or complement the Liaison's function as the Organization requires.

4.13.B. The Special Assistant to the Dean of the College will serve on the Committee as Liaison to the Dean of the College. The Dean's Liaison will attend meetings of the Executive Committee. This representative will serve as a liaison to the Dean of the College's office, facilitating communication and collaboration between the Committee and the Dean's office, as well as offering advice on any matters in which they have expertise or knowledge. In the absence of a Special Assistant to the Dean of the College being available, a staff member within the Dean's Office of equal standing will function as liaison to the Organization.

4.13.C The Sexual Abuse Awareness Program Coordinators will serve on the Committee as Liaisons to Health Promotion. The SAAP liaison will attend meetings of the Executive Committee. The SAAP Liaison will facilitate communication and collaboration between the Committee and the SAAP office, as well as offering advice on any matters in which they have expertise or knowledge. In the absence of a SAAP

Coordinator being available, a staff member within the SAAP Office of equal standing will function as liaison to the Organization.

4.14. Any Officer of the Organization may resign at any time by delivering a one-week written notice of such resignation to the Chair, or in the case of the resignation of the Chair, to the Vice Chair. In the case of extenuating circumstances, the member wishing to resign may speak with the Committee Chairs or the SAAP coordinators and circumvent the one-week notice requirement.

4.15. At the next regular meeting of the Membership the Committee, an election shall be held to elect an Officer to fill the position made vacant by such resignation.

4.16. If any Officer of the Committee is absent from the Dartmouth campus for any leave or off-campus term, an interim Officer should be appointed by the Executive Committee before that term's commencement, to serve as such Officer until the regularly elected Officer shall return to campus.

4.17. Any Officer of the Organization may be removed from such office by a two-thirds (2/3) affirmative vote of the Members.

Article 5. Quorum and Meetings

5.01. A quorum shall exist at any Meeting of the Membership where at least fifty percent (50%) of the Members then in residence at Dartmouth are in attendance.

5.02. Actions requiring a majority vote at any Meeting at which a quorum is not present may be submitted to the Members for a mail vote.

5.03. Regular Meetings (herein so-called) of the Organization shall be held at least twice per term at such time and place to be determined by the Chair.

5.04. A Special Meeting (herein so-called) of the Membership shall be called upon written request to the Chair of at least twenty-five percent (25%) of the Members then in residence at Dartmouth.

5.05. All Members shall be notified of any Meeting and the nature of the business to be transacted thereat at least one day before such Meeting. No Meeting shall be called with the intent to exclude any one Member or any portion of the Membership.

5.06. The Executive Committee of the Organization shall meet at least once, or as necessary, before any Meeting of the Membership at such time and place to be determined by the Chair. At such Meetings of the Executive Committee a quorum shall be deemed to be the attendance of any three (3) members of the Executive Committee.

Article 6. Voting

6.01. Each Member shall have one (1) vote.

6.02. There shall be no absentee or proxy voting with respect to any matter other than the nomination and election of the Officers.

6.03. All motions except those described in Section 7.02 below require an affirmative vote of a simple majority of the Membership to be effective.

6.04. All votes of the Executive Committee shall require an affirmative vote of three (3) of the Officers to be effective.

Article 7. Miscellaneous

7.01. This Constitution shall have been presented to the Membership of the Organization and shall be ratified by a majority vote thereof.

7.02. This Constitution may be amended or repealed by a two-thirds (2/3) majority vote of the Members of the Organization then in residence at Dartmouth College.

7.03. Any amendment to this Constitution shall be attached hereto and made a part hereof for all purposes.

7.04. This Constitution and any amendments and changes hereto shall be kept on record with the Student Activities Office and shall be available to any Member of the Organization for inspection during reasonable office hours.

7.05 The Organization shall continue to exist for as long as the voting members see fit. Dissolution may occur if and only if the Chair calls for a vote, and three-quarters of the voting members vote to dissolve the Committee.

By signing this Constitution, I hereby approve the laws laid herein as the foundation of the Organization. I agree to uphold and abide by the Constitution for the duration of the Organization's existence.

Jim Yong Kim
President, Dartmouth College

Charlotte Johnson
Dean of the College, Dartmouth College

Duncan Hall '13
Co-Chair, SPCSA (On behalf of SPCSA)

Chinedu Udeh '12
Co-Chair, SPCSA (On behalf of SPCSA)