



PETITION FOR DELAY OR WAIVER FROM SOPHOMORE SUMMER REQUIREMENT

Return to the Office of the Registrar, 105 McNutt

Name:		
Net ID:	Class Year:	Hinman Box:

Guidelines:

- Students should not make sophomore summer plans prior to petitioning, such as committing to employment or off-campus experiences, with the expectation that they will be granted a waiver or delay.
 - Before you submit this form to the Registrar's Office, obtain and attach all appropriate documentation.
- Request for:
 - ☐ **Delay** from summer term _____ to the next summer term _____.
(term) (term)
 - ☐ **Waiver** of summer term requirement entirely. (Approved only in exceptional circumstances)
 - Indicate the circumstance(s) for your request (check all that apply. If none apply, do not submit the petition. It will not be reviewed):
 - ☐ **Significant enrichment of your academic program** (support from academic advisor required)
 - ☐ **Cases of demonstrable serious financial hardship** (support from Financial Aid required)
 - ☐ **A serious personal or health problem** (support from health provider, Title IX Officer, or similar required)
 - Attachments:
 - ☐ **A description of the circumstances which meet the ORC's criteria for a waiver or delay.**
 - ☐ **A letter of support from the appropriate representative(s) listed in step 2 (above).**
From Banner Student (<http://www.dartmouth.edu/bannerstudent>):
 - ☐ **A copy of your current D-plan** (Circle those terms where you are requesting a change and write the appropriate code next to that term.) See back page for D-plan codes.
 - ☐ **A print out of your degree audit**
 - ☐ **A print out of your approved* major plan in support of your proposed D-plan** (print this from your Dartworks Dashboard)

*not a "pending" plan

Important information:

- By vote of the faculty the regulation is "Substitution" of any other summer term for the summer term following the sophomore year may be permitted for a particular student only when it can be demonstrated that such a change will significantly enrich that student's academic program.
- Complete waiver of the summer residence requirement, as distinct from a shift in summer, will be granted only in truly exceptional circumstances.
- The Registrar may approve up to 40 waivers per class.
- Students are strongly encouraged to seek counsel from appropriate college officials in the International Office, Physical Education Department, Financial Aid Office as well as academic advisors to ensure that they are fully aware of the impact of making this D-plan change.

☐ **I have read the important information and attached the appropriate documentation.**

Student Signature: _____ **Date:** _____



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D-PLAN CODES

R = Residence (enrolled in courses in Hanover)

O = Off campus program [Dartmouth FSP (foreign study program) or LSA (language study abroad program)]

X – Exchange program (one of the twenty college exchange programs)

T = Transfer (transfer term from a pre-approved institution)

L = Leave (vacation, employment or internship)

FOR OFFICIAL USE ONLY	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Comments:	
Reviewed by (Registrar's Office)	
_____ Date _____	