Council on the Libraries
Meeting Minutes
October 22, 2015

Present: Borsuk, Dietrich, Kirk, Luxon, Taxman, Turkyilmaz, Waite-Franzen, Webb

Guests: DeFelice, Sturges, Green

The meeting was called to order at 12:07

After introductions, Dave Sturges led a discussion on scholar study spaces in Baker Library, including their assignment and overall administration. The key concern was that critical aspects of the current policy for assigning study spaces have not been consistently applied. In particular, neither the designation nor the occupancy time limits have been carefully enforced (e.g., there are many studies that have been occupied by the same people for multiple years, people do not respond to requests to vacate their studies, many spaces have become permanently occupied by emeritus faculty, there is not enough space for visiting scholars).

The following recommendations were made:

1. Increase the number of studies available to undergraduate honors and graduate thesis writers by designating all 4th floor studies to student scholars. Library Access Services would continue to assign and manage these spaces.
2. Increase the number of studies for visiting faculty and visiting scholars by designating all 5th floor studies for this purpose. Library Access Services will continue to manage the key distribution and maintenance of these spaces.
3. Increase the opportunity for tenure-track or tenured faculty to have access to a study for focused research by designating all 6th floor studies for this purpose. Transfer the assignment of the studies to the Dean of Faculty office. Library Access Services will continue to manage the key distribution and maintenance of these spaces.
4. Provide long-term occupancy to scholar studies based on defined needs by designating the 7th floor studies as permanently assigned to Emeritus Faculty actively engaged in research or to those faculty who require a study for longer than 2 years. Transfer the assignment of the studies to the Dean of Faculty office. Access Services staff would continue to perform the upkeep and necessary maintenance of these spaces.

Subsequent discussion generally concurred with the need to address the key concerns, however the general sense was that the Dean of Faculty office would neither have the knowledge nor staffing to better administer the scholar studies than the Library. It was then suggested that the COL itself could administer the studies by annually considering the applications for, and assignment of, the spaces, perhaps with input, as needed, by the Dean of Faculty office, in particular for visiting scholars. However, this was determined to be inefficient, as the COL could instead simply establish clear guidelines for enforcing the policy, which the Library would then implement. After further discussion, it was decided that the issue be brought back to the COL with a proposed set of guidelines that the COL would then be asked to approve.

Barbara DeFelice and Jen Green next updated the COL on the Dartmouth Open Access resolution and policy. The only unit not to have approved the resolution at this point is Tuck. Last year, the need for a Subcommittee on the Faculty Open Access Policy and Repository was recognized and Mark McPeek was asked to serve as chair. However, it appears that this subcommittee has not met and, with McPeek no longer on the COL, it was determined that a new subcommittee would need to be formed. It was decided that this should be taken up at a future meeting, when other details of the Open Access Policy would be discussed, including the start date, retraction policy, architecture, and testers.

The last topic of discussion was the question of which items should be taken up by the COL in the coming year. Suggestions included the following: ORCID (especially for incoming graduate students), library space allocation and use, how to handle the 1.5% reallocation, a possible digital scholarship center, and an update on the Jones Media renovation.

The meeting was adjourned at 1:20 PM.