Version 04.04.25

Dartmouth Campus Services
Project Impact Group

Composition and Charge

Background: Dartmouth Campus Services is experiencing an unprecedented level of growth in the volume and scale of capital projects related to housing, energy, and renovation & renewal. The impact of these projects is equally unprecedented and requires careful coordination between multiple departments within Campus Services to mitigate impacts to parking, campus mobility, landscape, operations, and public safety. To foster the necessary collaboration, a group of key stakeholders, known as the Project Impact Group, will be convened under the leadership and facilitation of the Campus Planning Office to review project logistics, share information, identify communication needs, and coordinate capital projects to help manage impacts and facilitate successful project execution.

Purpose and Function: Foster collaboration, coordination and information sharing around parking, campus mobility, landscape, operations, and public safety issues that result primarily from the impact of capital projects.

Governance and Reporting: Leadership and facilitation will come through the Campus Planning Office, with direction and oversight from the Vice President for Facilities and Energy.

Composition of the Committee:
Senior Director of Campus Planning (Joanna Whitcomb)
Senior Planner (Dave Anderson)
Director of Undergraduate Housing (Lindsay Walkinshaw)
Senior Director of Energy Transition (Erik Bray)
Director of Parking & Transportation (Tanya Husick)
Director of Grounds (Doug Cosentino)
Director of Residential Operations (Cathy Henault)
Assistant Director of Renovations & Renewal (Danny Rico)
Construction Safety Officer (tbd)

As needed:
Senior Director of Operations (Rupert Burtan)
Associate Director of Safety & Security (Tom O'Donnell)
Executive Director, Conference & Events (EJ Kiefer)
Others as determined

Charge:
1. Serve as the primary entity to foster collaboration, coordination and information sharing around parking, campus mobility, landscape, operations, and public safety issues resulting from capital project impacts.
2. Review project logistics to ensure impacts to parking, campus mobility, landscape, operations, and public safety are effectively managed.
3. Improve information sharing between departments to ensure that information related to project scope, timing, and impacts is well-documented, easily accessible, and communicated to necessary stakeholders.

Operating Guidelines:
1. The Project Impact Group will meet bi-weekly.
2. In addition to the core group members, other stakeholders should be regularly engaged on an as-needed basis.