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Dartmouth Campus Services
Land Use Leadership Group

Composition and Charge

Background: There is a need within Campus Services to enhance coordination between Dartmouth Real Estate and the Campus Planning Office on land use matters. The two departments have a strong history of successful collaboration on land use strategy, regulatory initiatives, and land use related town gown matters, but this has been accomplished in a relatively informal manner. Formalizing this collaboration through an official committee structure will help ensure this collaboration continues in a well-coordinated manner and the activities of this group are sufficiently documented.

Purpose and Function: Serve as the primary leadership group within Campus Services to coordinate land use related activities. The group will meet regularly to share information, coordinate activities, and designate responsibilities for cross departmental land use initiatives.

Governance and Reporting: The committee shall be co-chaired by the AVP of Real Estate and Special Counsel and the Director of Campus Planning, with regular communicate to the Senior Vice President of Operations.

Composition of the Committee:
AVP for Real Estate and Special Counsel (co-chair)
Director of Campus Planning (co-chair)
VP for Facilities and Energy
Senior Director of Real Estate
Senior Planner
Paralegal/Executive Assistant

Charge:
1. Serve as the primary leadership group within Campus Services to coordinate land use related activities.
2. Meet regularly to share information, coordinate activities, and designate responsibilities for land use initiatives.
3. Develop a document sharing solution to facilitate and document this coordination.
4. Work as a cross-functional team to best serve this purpose.

Operating Guidelines:
1. The committee will meet at least once per month with a pre-established agenda.
2. The committee will record minutes of meetings.
3. The committee will develop a document sharing solution to facilitate information sharing and documentation of committee activities.